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| **Subject:** | ISO/IEC 17011:**2017** Transition |
| **From:** | Azusa Nakagawa / Llew Richards, APAC MRA Council Co-Chairs |
| **Date:** | 22 May 2019 |
| **Action:** | For action by relevant accreditation bodies  (these instructions supersede all previous instructions from APLAC/PAC/APAC on how to demonstrate conformity with ISO/IEC 17011:**2017** prior to the transitional deadline in November 2020). |

The [IAF/ILAC ISO/IEC 17011:2017 Transition Plan](https://ilac.org/?ddownload=121303) sets the deadline for accreditation bodies to demonstrate conformity with ISO/IEC 17011:2017 by November 2020.

Based on the table in Annex A of this report, APAC aim to have 26 of its APAC MRA signatories transitioned by the deadline through the completion of scheduled evaluations.

The remaining 20 signatories will need to demonstrate conformity through an external documentation review that must be completed by November 2020. The IAF/ILAC Transition Plan states:

*Document Review for the ABs that will NOT be evaluated during the transition period*

1. *All MRA/MLA signatories that are not peer evaluated to ISO/IEC 17011:2017 and their compliance confirmed by a decision making process prior to November 2020, must complete IAF/ILAC A3:2017.*
2. *A document review must then be carried out by a qualified person, preferably the TL that should have already been allocated to conduct the next on-site evaluation of the AB.*
3. *Any findings from the document review will be identified, coded in accordance with the definitions for NCs and Concerns and addressed by the AB.*
4. *The team leader or qualified person that has carried out the document review will need to report to the relevant decision making group, confirming the document review has been completed, that the findings have been addressed by the AB and that this will be further verified as part of the next scheduled evaluation (specifying the date of that evaluation).*
5. *The document review and decision making process must be completed by November 2020.*
6. *It is the responsibility of the regions to establish time frames to ensure these document reviews and associated decision making processes are completed by November 2020.*

To facilitate the document review the APAC MRAMC have confirmed that those accreditation bodies that will demonstrate the transition through document review must complete and submit their updated documentation for review no later than **1 November 2019**. They are to self-complete an IAF/ILAC A3 and send it with supporting documentation to their assigned Documentation Reviewer (see Annex A). Please use this copy of IAF/ILAC A3:



The documentation review shall be undertaken by the person identified in the table in Annex A (being either the assigned Team Leader for the next evaluation, or a person involved in a previous evaluation).

The relevant accreditation body is expected facilitate the document review with the assigned reviewer. The assigned person is to report to the MRAMC no later than June 2020 with a completed report and a decision recommendation on whether the documentation submitted (and revised as necessary) is adequate enough to demonstrate conformity with ISO/IEC 17011:2017 requirements.

# RECOMMENDATION

That the relevant APAC MRA Council Members prepare and submit their ISO/IEC 17011:2017 compliant documentation to their assigned Documentation Reviewer no later than 1 November 2019.

# Annex A

# ACCREDITATION BODIES IDENTIFIED FOR document REVIEW

# AND ASSIGNED document REVIEWERS

Those accreditation bodies highlighted green are expected to have completed their next scheduled evaluation, including the final MRA Council ballot, prior to the end of the transition period in November 2020. Because of this no transitional documentation review is required.

Those accreditation bodies highlighted gold are not expected to complete their next scheduled evaluation before the end of the transition period in November 2020. Because of this they must demonstrate their conformity to ISO/IEC 17011:2017 through documentation review by the Documentation Reviewer as assigned in the table below. A self-completed IAF/ILAC-A3:01/2018 with associated documentary evidence must be submitted to the assigned Documentation Reviewer by **1 November 2019**.

| Accreditation body | | Anticipated date of next evaluation completion | Assigned Team Leader | 17011:2017 Transition Documentation Reviewer |
| --- | --- | --- | --- | --- |
|  | A2LA | Complete | - | Not required |
|  | Standards Malaysia | Complete | - | Not required |
|  | ENAS | Jul-19 | Mr. Alok Jain | Not required |
|  | BAB | Oct-19 | Mr. Shaharul Alwi | Not required |
|  | IANZ | Oct-19 | Ms. Dana Leaman | Not required |
|  | NATA | Oct-19 | Mr. Trace McInturff | Not required |
|  | AOSC | Dec-19 | Mr. Shaharul Alwi | Not required |
|  | NABCB | Dec-19 | Mr. Bruce Li | Not required |
|  | NCA | Dec-19 | Ms. Xu Na | Not required |
|  | VLAC | Dec-19 | Mr. Ken Middlebrook | Not required |
|  | CNAS | Jun-20 | Mr. Julian Wilson | Not required |
|  | IAJapan | Jun-20 | Mr. Mohan Sabaratnam | Not required |
|  | IQMH | Jun-20 | Ms. Jennifer Evans | Not required |
|  | NIER | Jun-20 | Mr. Phua Kim Chua | Not required |
|  | SLAB | Jun-20 | Mr. Raj Nathan | Not required |
|  | IOAS | Sep-20 | Mr. Anil Jauhri | Not required |
|  | GAC | Oct-20 | Mr. LHD Bandusoma | Not required |
|  | MNAS | Oct-20 | Mr. Chin-Keung Cheung | Not required |
|  | PAB | Oct-20 | Mr. Adam Gouker | Not required |
|  | PNAC | Oct-20 | Mr. Brahim Houla | Not required |
|  | BoA | Nov-20 | Mr. Peter Unger | Not required |
|  | CALA | Nov-20 | Mr. Liao | Not required |
|  | EIAC | Nov-20 | Ms. Lee Ham Eng | Not required |
|  | KAB | Nov-20 | Mr. Bruce Lee | Not required |
|  | KOLAS | Nov-20 | Mr. Doug Leonard | Not required |
|  | NACI | Nov-20 | Mr. Apisit Prakarnkamanant | Not required |
|  | ANAB | Complete (via ISO 15189 extension) | - | IAAC  Ms. Martha Mejia Luna (ema)  IAAC will share report |
|  | KAN | Dec-20 | Mr. Robert Knake | Mr. Robert Knake |
|  | NVLAP | Dec-20 | Mr. Ned Gravel | APAC/IAAC  Mr. Ned Gravel |
|  | ISMS-AC | Mar-21 | Mr. Phua Kim Chua | Mr. Phua Kim Chua |
|  | NABL | Mar-21 | Mr. Chin-Keung Cheung | Mr. Chin-Keung Cheung |
|  | AAC Analitica | Jun-21 | Ms. Dana Leaman | Ms. Dana Leaman |
|  | RusAccreditation | Oct-21 | Mr. Mohan Sabaratnam | Mr. Mohan Sabaratnam |
|  | AIHA-LAP | Dec-21 | TBC | IAAC  Ms. Sally Bruce (NVLAP)  IAAC will share the report |
|  | JAS-ANZ | Dec-21 | TBC | Mr. Tiebai Jiang |
|  | PJLA Inc. | Dec-21 | Mr. LHD Bandusoma | Mr. LHD Bandusoma |
|  | SCC | Dec-21 | TBC | IAAC - Mr. Peter Unger and Ms. Sharonmae Shirley, JANAAC (Jamaica)  IAAC to share report with APAC |
|  | TAF | Dec-21 | TBC | Ms. Lee Ham Eng |
|  | ema | Mar-22 | TBC | APAC/IAAC  Ms. Lee Ham Eng (TL)  Paola Mársico (TM), OAA (Argentina) |
|  | NSC | Mar-22 | TBC | Mr. Lai Seng Chiang |
|  | BLA-DSS | Jun-22 | TBC | Ms Cynthia Chen |
|  | BLQS DMSc | Jun-22 | TBC | Ms. Rob Knake |
|  | JAB | Jun-22 | TBC | Ms. Dana Leaman |
|  | HKAS | Dec-22 | TBC | Mr. Giang Minh Duc |
|  | IAS | Dec-22 | TBC | Mr. Apisit Prakarnkamanant |
|  | KAS | Dec-22 | TBC | Mr. Phua Kim Chua |
|  | SAC | Dec-22 | TBC | Ms. Juanita Carpio |
|  | Accreditation Canada | New application | TBC | Not required, not a MRA signatory |
|  | AERSSC | New application | TBC | Not required, not a MRA signatory |
|  | PNGLAS | Suspended | TBC | Not required, suspended |