



28 October 2026

TO WHOM IT MAY CONCERN

Re: Request for Proposal (RFP) – Accreditation Cooperation ICT System

The Asia Pacific Accreditation Cooperation Incorporated (APAC) is conducting an RFP process to engage one or more qualified ICT Vendors to design, build, implement and operate a new ICT platform for accreditation cooperations.

Accreditation cooperations are membership-based organizations that are responsible for establishing and operating mutual recognition arrangements (MRAs) amongst their members. MRAs are supported by periodic peer evaluations amongst the members that are MRA signatories. These evaluations are carried out by evaluation teams that are drawn from other MRA signatories. In addition, other activities of accreditation cooperations include membership management processes, periodic meetings, commenting on draft documents and approval balloting, complaints and appeals processes, and capacity building and training activities.

Contract term: Subject to satisfactory performance, any appointed ICT Vendor(s) can expect an initial contract term for two years.

Your organization has been identified as a potential respondent to this RFP. The RFP process involves the following documents:

- A. RFP Invitation Letter (this document)
- B. Non-disclosure Agreement (please sign and return this document via email to Asia Pacific Accreditation Cooperation Incorporated (APAC), ict@apac-accreditation.org).

After receipt and consideration of the signed NDA, APAC may invite the potential ICT Vendor to submit an RFP response. APAC will provide the following documents:

- C. Request for Proposal (RFP)
- D. Technical Specification Document
- E. Business analysis documentation
- F. Proposed Contract
- G. RFP Question Form
- H. RFP Response Template

How to respond: Invited potential ICT Vendors shall submit their completed RFP response by email using document H. *RFP Response Template* to Asia Pacific Accreditation Cooperation Incorporated (APAC) (ict@apac-accreditation.org) no later than the end of **23:59 Universal Coordinated Time (UTC), Thursday, 29 December 2026**.

PO Box 5032 | South Turrumurra | NSW 2074 | AUSTRALIA
secretariat@apac-accreditation.org | <https://www.apac-accreditation.org/>

New Zealand Society Number: 1877392 | Australian Business Number (ABN): 32 287 148 894



APAC is recognised by the [Global Accreditation Cooperation Incorporated \(Global ACI\)](#) as the accreditation cooperation for the Asia Pacific region.



ASIA PACIFIC
ACCREDITATION COOPERATION

Yours sincerely

Graeme Drake
APAC Secretary



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